



HARPENDEN LIONS CLUB CIO

www.harpenden-lions.co.uk

Registered Charity Number 1198970



PRIVACY NOTICE

This Privacy Notice **replaces** any previous Data Protection Policy and Cookie Policy:

PRIVACY & COOKIES

Harpenden Lions Club CIO can be contacted via email, info@harpenden-lions.co.uk – or via telephone, 0345 833 7426. We are also on Facebook and YouTube. We process “personal data” and/or “special category data” (as defined in data protection legislation) as part of the membership services, fund-raising and/or in our administration. All data are held securely and for as long as they relate to the reasons for collection and/or if there is a statutory retention period. Security of data and confidentiality are very important to us to protect everyone involved in our services. If we want to use your photograph to show people what great fun we have fund-raising and promote what we do, we will ask your permission.

Data may be shared with third parties as part of our services, for our administration and/or if we are required by law to do so. We cannot accept any liability for any processing conducted by a third party outside our remit.

As part of our compliance, we have conducted a cookie audit on our website. Cookies are internet files used by the system to view websites and their content. We utilise cookies for analytics and security through our website. YouTube may place cookies on your system through our website but we have no control over the use of the information collated by these cookies. You are at liberty to control cookies through your browser, but this may impact on your user experience.

None of the above affects your rights under the legislation, in particular your right to access the data we hold on you. You may request a copy of the personal information we may hold on you – this should be submitted in writing or email (details on the website). Please include enough information to enable us to identify you and search for appropriate data.



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If you are dissatisfied with this policy, have queries about our data protection procedures or wish to lodge a complaint, please contact the organisation in the first instance. Thereafter you have the right to submit a complaint to the Supervisory Authority, the Information Commissioner's Office (ICO):

The Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK9 5AF